

Join the Crew: Director of Learning

H.R. MacMillan Space Centre | 1100 Chestnut Street, Vancouver, BC

Our Mission

For over 50 years, the H.R. MacMillan Space Centre has been Vancouver's destination for astronomy and space science. The Centre inspires curiosity in learners of all ages through immersive shows, interactive exhibits, and hands-on programs. Through school programs, public programming, galleries, and special events, the team connects learners and visitors to the universe in meaningful and memorable ways.

Why Join Us?

- Dynamic workplace: science, theatre, education, and public engagement come together under one roof.
- Collaborative culture: accountability, teamwork, inclusion, and continuous improvement are valued across departments.
- Purpose-driven environment: work in a well-established non-profit focused on high-quality learning experiences for diverse audiences.

The Orbit

- Role type: Full-time, on-site
- Salary: \$75,000.00 annually plus benefits (extended health, dental, pension contributions)
- Schedule: 35 hours per week, primarily Monday to Friday, with occasional evenings and weekends required for programs and events
- Reports to: Executive Director
- Direct reports: Senior staff within the learning and education department

Position Summary

The Director of Learning serves as the department head for Learning & Education and is responsible for leading all learning and education operations at the H.R. MacMillan Space Centre. The role provides strategic and operational leadership for educational programming, curriculum development, staff training, educational revenue generation, and outreach initiatives while ensuring the learning team is appropriately staffed, trained, supported, and positioned for success.

The Director of Learning translates organizational educational objectives into operational plans, staffing models, training systems, and program delivery frameworks. The position oversees the development and continuous improvement of educational content and learning experiences while maintaining accountability for department performance, educational quality, operational effectiveness, and audience engagement.

Key Responsibilities

Learning and Education Leadership

- Lead the Learning & Education department and provide overall accountability for the department's effectiveness, performance, and operational success.
- Establish departmental priorities, goals, and performance expectations aligned with organizational objectives.
- Work collaboratively across departments to ensure educational programming aligns with the Space Centre's mission, strategic priorities, and visitor experience goals.

Team Leadership and Supervision

- Supervise, mentor, and performance manage senior staff within the Learning & Education department.
- Lead recruitment, onboarding, and staff development initiatives plan within the department.
- Create and maintain professional development opportunities that strengthen instructional, facilitation, and program delivery skills.

Curriculum, Training & Educational Content Development

- Lead the development, maintenance, and continuous improvement of curriculum, educational resources, lesson plans, and learning experiences.
- Ensure educational programming remains current, scientifically accurate, engaging, and aligned with curriculum standards and audience needs.
- Create and maintain training manuals, educational materials, and interpreter training frameworks.

Educational Programming, Outreach & Digital Learning

- Provide strategic oversight for educational programs, outreach initiatives, school offerings, community engagement activities, and online learning experiences.
- Lead the development of virtual and digital educational programming and establish educational objectives and delivery frameworks.
- Ensure outreach and educational programs are appropriately resourced, trained, supported, and delivered to a high standard.
- Build and maintain strong relationships with educators, community partners, funders, and external stakeholders.

Operations, Systems & Continuous Improvement

- Develop, maintain, and improve departmental schedules, workflows, procedures, systems, and documentation.
- Ensure operational consistency, efficiency, and quality across all learning and education functions.
- Monitor departmental budgets, performance measures, and operational outcomes.
- Implement process improvements that enhance program delivery, staff effectiveness, and visitor experience.

What You Bring to the Launchpad

Education and Experience

- Bachelor's degree in education, Science Education, Museum Studies, Astronomy, or a related field, or an equivalent combination of education and experience.
- Minimum of 5-7 years of progressive experience in education, museum learning, science communication, public programming, or a related field.
- Demonstrated experience leading teams, supervising staff, and developing learning programs.
- Experience in curriculum development, educational resource creation, and program evaluation.
- Experience managing multiple projects and operational priorities within a public-facing organization.
- Experience in science centres, museums, nonprofit organizations, or cultural institutions is considered a strong asset.

Skills and Requirements

- Strong leadership, coaching, and team development skills.
- Excellent organizational, planning, and project management abilities.
- Demonstrated ability to design and evaluate educational programs and curriculum.

- Strong written and verbal communication skills.
- Ability to balance strategic planning with day-to-day operational oversight.
- Strong analytical and problem-solving skills.
- Ability to build and maintain effective relationships with educators, community partners, staff, volunteers, and stakeholders.
- Proficiency with digital learning platforms, educational technologies, and Microsoft Office applications.
- Proficiency with Microsoft Word, Excel, Outlook, and virtual collaboration tools such as Teams or Zoom.
- Willingness to work on-site and to work mornings, afternoons, evenings, and weekends as required.
- Legally eligible to work in Canada.

Working Conditions

- This is an on-site position based at the H.R. MacMillan Space Centre in Vancouver.
- The work environment is professional, creative, collaborative, and visitor-focused.
- Evening and weekend work is required from time to time to support public programs, special events, school programming, or community engagement activities.

Our Commitment to Equity

At the H.R. MacMillan Space Centre, diversity, equity, inclusion, and accessibility are core to how the organization operates and serves the community. Applications are encouraged from all qualified candidates, including those of all races, ancestries, places of origin, religions, family statuses, marital statuses, physical or mental disabilities, sexes, sexual orientations, gender identities or expressions, and ages.

How to Apply

Please email your resume and cover letter to careers@spacecentre.ca. This position will remain open until Thursday, September 3, 2026.

**This search is supported by Lantern HR & Leadership, and they may contact you on our behalf regarding your application. Your information is being collected and used solely for the purposes of assessing your candidacy for the position that you have applied for. If you have questions about the collection and use of your personal information, please contact Sam Badiei at careers@spacecentre.ca.